

# Health and Safety Policy



## 1. General

Aerospace and Controls Technology recognises the importance of health and safety and its integral part in the daily activities of the business. Maintaining a safe working environment must be part of the routine of the business and continually improve and adapt to changing circumstances and legislation. To maintain the required standards of health and safety the management will ensure that appropriate level of resources is made available. A positive culture will be encouraged and actively supported by management.

To enable improvements to be made in an appropriate manner all employees will have the opportunity to be involved in the decision making process. This could be through involvement in assessment / audit teams or via direct feedback to your manager.

Both the employer and employee are responsible for Health and Safety, as imposed by the Health and Safety at Work Act. To ensure that these responsibilities are carried out they are, as far as reasonably practicable, are to be properly assigned, and accepted at all levels within the company

## 2. Objectives

To assist with the general statement the following form the company objectives

- a. This policy will be reviewed on a regular basis to ensure that it is current and effective by senior management.
- b. Effective communication systems will be employed by managers to disseminate health and safety matters throughout the company.
- c. All employees, whether permanent or temporary, will receive suitable information and training to ensure they are competent in health and safety.
- d. Health and safety is to be given an equal status to other activities by managers within the organisation.
- e. The safety of visitors and contractors is to be assured through the appropriate arrangements.
- f. The appropriate levels of resource such as finance, personnel, materials and time are to be made available to maintain and improve the health and safety standards of the company.
- g. The minimum standards to be maintained are those of the relevant statutes, regulations and codes of practice. The company will aim to exceed these where and when ever possible.
- h. Health and safety is recognised as everyone's responsibility and as such managers and employees will be given suitable responsibilities. These will be monitored to ensure compliance and enable improvement.
- i. Equipment will be maintained to ensure they do not pose a risk to health and safety.
- j. A system to monitor and record accidents and near misses will be set up, maintained and reviewed to provide information with regards to preventing reoccurrences.

## 3. Duties

All activities carried out by the company will be completed in such a way as to comply with its duties and obligations to the local and wider communities. It will cooperate with statutory and public authorities.

Signed: \_\_\_\_\_

A handwritten signature in black ink, appearing to read 'P. Martin', is written over a horizontal line.

Date: 06/07/2010 \_\_\_\_\_

P. Martin